

## Job Specification

**Position:** Facilities Engineering  
**Reporting to:** Director - Facilities Management & Engineering  
**Department:** Facilities Planning and Engineering  
**Location:** DAKC (Navi Mumbai, India)

### Key Business Objective:

The primary purpose of this role is to support the Director Facilities Management and engineering team in preparing standard and customized solution for all the external and internal customer opportunities, working out costing and customer orders execution at all the global Pop sites, assist in making proposals for replacement of capitalized equipment at RGCL facilities and COLO space expansions. This role would also require to assist in the space and power management/allocation, inventory updation, quote arrangement and vendor data base creation. He/She will also need to verify the utilities invoices and their processing in SAP, analyze and monitor electricity charges of high billing sites in RGCL.

### Key Performance Indicators:

- Allocation of rack space, power and ODF ports at all the sites of RGCL.
- Allocation of AC, DC electrical power, cooling capacities and building management system.
- Working out Special Solutions for external and internal customers for Space Utilization and power.
- .Designing and reviewing the design of facilities for optimal resources.
- Designing the facilities for expansion
- Procurement of resources/equipments to meet the requirement.
- Creating the data bank of suppliers
- Building and updating master lay outs for each location.
- Keeping the records of all the details of all the sites
- Arranging Quotes and raising the purchase requisition request for generation of PO.
- Verifying and creating Service entry in SAP as required.
- Verifying various Facilities opex invoices and A1 released in SAP.
- .Monitoring and general analysis of Electricity charges of some important RGCL sites.
- Updating the colocation floor plan and allocation of FTIL for the customer footprint
- Facilitates & provide support for new projects of RGCL.

### Overview – Role Summary:

#### Responsibilities:

- Facilities management of all Pops, CLS, ILAs etc.
- Review of space utilization and examine possibility of partial/full surrender or sublease of unused space.
- Co-ordination with operations, commercials and engineering on all facilities issues.
- PR/PO for facilities related Opex and Capex.
- Analysis and monitoring of utilities bills
- Reduction and optimization of Opex and Capex.

### Contact with Others:

**Internal:** Communication across the business within Engineering, Operations, Product, Sales and Commercials

**External:** Communication with peers/partners, Off-net and equipment suppliers, equipment vendors as necessary

**Who can Apply:**

**Educational Qualification:**

Bachelor's Degree in Engineering (Electrical or Telecommunication)

**Work Experience:**

~03--05 yrs of relevant experience

**Required Attributes (skills & experience):**

- Experience in a data center or carrier environment, wholesale or large retail ISP
- Should understand electrical networks and systems.
- Should have worked in MS package, CAD, Visio, SAP and other project management software.

Also

- Excellent communication skills, written and verbal, fluent in written and spoken English
- Should have commercial acumen and good analytical skills
- Good organizational skills and ability to prioritize daily workload
- Be able to demonstrate proactively in all aspects of the role
- Capable of working in a cross functional team environment
- Multicultural sensitivity
- Ability to initiate and establish good relationships with peering partners

**To apply for this position, please send your updated CV to [careers@relianceglobalcom.com](mailto:careers@relianceglobalcom.com) with 'Facilities Engineering 'in the subject line.**